

## Safer Churches Workshop Hosting Request 2018

Church: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Number: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

ACC District: \_\_\_\_\_ District Leader: \_\_\_\_\_

Proposed dates of workshop in order of preference:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

Maximum number of attendees that can be accommodated at your church (The workshop is best taught to groups around tables): \_\_\_\_\_

**NOTE:**

- The minimum number of attendees in any one workshop is **30**
- A basic morning tea must be provided
- Lunch can be provided for an optional extra charge at your discretion.
- The workshop is taught using PowerPoint and video so you must have media/ sound team to facilitate this for the workshop trainer
- The workshop must be made available to anyone in the district and beyond and it is the **host's responsibility to communicate this locally**
- All registrations must be done using the online registration service set up by ACC NSW. No registrations can be accepted on the day.
- ACC NSW will endeavor to provide training as requested, but cannot guarantee all workshops can be facilitated.

Thank you for your enquiry. Please return this form to: Hayley Mullen (Safer Churches Administrator) [hayley@inchurch.com.au](mailto:hayley@inchurch.com.au)



**Allyson Parker**  
ACC Safe Places Unit

Date received:	
Workshop confirmed:	Workshop Presenter:
Date of Workshop:	