

Associate Pastor | Position Description

Prior to appointment the successful candidate must consent to a Police check and then as required by our Policy throughout their employment.

To apply for this role please briefly outline your experience and ability to meet the responsibilities stated below in a cover letter together with you Resume.

Background

Runcorn Christian Church (RCC) is a diverse and caring church family, living the gospel and helping the people of our community to find, and grow in Christ. We act according to the three key principles, as follows:

Welcomed

Everyone is welcome at
Runcorn Christian
Church

Loved

God loves each person
the same, and so do we.

Connected

You can connect with
God and with other
people here.

Associate Pastor Role

The role of Associate Pastor is critical to the success of the Church achieving its vision of people feeling Welcomed, Loved and Connected in our community. Specific responsibilities include:

Primary Responsibilities

- Supports the Senior Pastor and participates in Pastoral Care activities including:
 - Maintaining a strong Pastoral Care culture within the Church.
 - Performing regular follow-up phone calls and house visits.
 - Identify the needs of individuals for further counselling and support.
 - Perform weddings, funerals and other special events.
 - To deliver pastoral care to members of the Church and community which we serve.
- Accountable for the Worship Culture of the Church across all facets, including managing the Volunteer Team and providing opportunities to develop new members and the talents of the existing team.
- Regular biblical preaching of God's word at Sunday Services together with occasional bible study courses
- Accountable for Children's Ministry and the delivery of Religious Education in local schools.
- Accountable for and leads outreach activities of the Church, including monthly outreach events, mission trips and annual events including Carols and the Vacation Bible Study week.

- Accountable for managing the Church's external communication through social media, overall web presence and Elevanto.
- Lead, organise and manage the Church's regional, national and international mission efforts including annual mission trips. This shall include identifying new missionaries for consideration of sponsorship, supporting those who are in the mission's field and to provide regular support to those seeking opportunities to serve in our community and / or overseas.
- Lead and develop a structure which enables individual's to find their spiritual gifts and release leaders into their area of Ministry.

Secondary Responsibilities

- Oversees the Connect Groups Ministry and support the Connect Group leader by providing pastoral care and support each Connect Group to grow.
- Function as the Senior Pastor in the event that the Senior Pastor is on holidays.
- Cooperates with all staff and volunteers to help them to fulfil their Ministry goals and objectives.
- Assist in the development of creative elements in weekly Church services (weekly notices, Powerpoint presentations and electronic media).
- Champion the Church's marketing activities including maximising the attendance of Church events and sermon series.
- Mentors other staff including the Children's Director, Youth and Young Adults Pastor and other volunteers.

Qualifications and skills

The role of Associate Pastor requires an individual with the following personal, spiritual and professional traits:

Personal

- Exceptional written and spoken communication skills and is able to speak to an audience in an engaging and creative manner.
- Is able to lead and manage teams of paid and non-paid individuals.
- Is able to oversee and manage multiple tasks and priorities.
- Is able to demonstrate that they have leadership skills and traits in a dynamic and fast paced environment.
- Has a strong passion for worship, is musically proficient and is able to lead worship.
- Have an understanding of creative / digital media software / applications.
- Maintains personal priorities with home and family as the spiritual leader.
- Has to be able to work flexible hours as not all responsibilities will be performed during business hours Monday to Friday.

Spiritual

- Has a strong prayer and devotional life.
- Understands and believes in the Statement of Faith prescribed by Australian Christian Churches.

Professional

- Has a minimum of a Cert IV of Ministry.
- Bachelor of Theology or Ministry from a recognised institution would be highly desirable.
- Is an accredited Pastor or is able to obtain accreditation with Australian Christian Churches.
- Has a current or able to obtain a Queensland Working with Children Check (Blue Card)

Job status

Reporting lines

- Reporting to the Senior Pastor.
- Direct reports from Children's Director(P/T staff), Worship Leaders (vol), Connect Group Leaders (vol) & other relevant volunteer ministry leaders.

Fair Work Australia Classification

- Permanent Full-Time.