

2020 SRE ASSEMBLY/SEMINAR APPLICATION FORM

This is the ACC NSW Engagement/Application form for an **Assembly and/or Seminar worker**.

To become an approved SRE assembly or seminar worker you must fulfil the following:

- have a current Working With Children Check (WWCC) number.
- complete and maintain a Safer Churches or equivalent SCTA (Safe Church Training Agreement) Workshop.
- complete and maintain Modules 1,3 &7 of Basic SRE Teacher Training.
See below for training that is approved by ACC NSW.
- agree to use only ACC NSW approved curriculum.
- read the ACC SRE Manual section on assemblies/seminars.
- read a copy of the Volunteer Church Workers Code of Conduct and agree to uphold it.
-

SRE Assembly/Seminar workers may only select a one year authorisation.

Thank you for your commitment and diligence in teaching students in your area.

If I can be of any assistance, please don't hesitate to contact me.

Yours in Christ,

A handwritten signature in black ink that reads 'B. Scott'.

Pastor Barbara Scott
NSWACC SRE Director

2020 SRE SEMINAR/ASSEMBLY AUTHORISATION FORM

Once you have completed this Application/Renewal please email it to: sre@nswacc.org.au

1. Applicant's Details

Applicant's Name		
Postal Address		Postcode
Phone Number		
Email Address		

I am applying for a: renewal, I **don't** need a new lanyard/card holder.
 new application

I am seeking to be engaged in SRE at the following schools:

(Please include full name of all Schools. If necessary attach an extra sheet)

School Name	Primary/Secondary	Teacher or Helper?

Curriculum Used	
------------------------	--

My Seminar Supervisor is	
Denomination	
Contact Phone Number	
Email Address	

2. Supervisor's Declaration

I assure that the applicant has read and understood the Department of Education's Code of Conduct and Religious Implementation Procedures. I further assure that the applicant to the best of their ability will abide by the Department of Education's Code of Conduct and understands their obligations when in a school.

Signed by Supervisor:

Date:

3. Minister's Section (cannot be a relative and must hold ACC/Hillsong credentials.)

**Name of Credentialed
Pastor giving reference**

Church Name

Denomination

Church Address

Email Address

Workers Compensation Insurance

The Department of Education requires NSWACC to hold a copy of your Workers Compensation Insurance which covers volunteers whilst on school premises. Please tick ONE of the following:

- A copy of my church's Volunteers Workers Compensation that covers this applicant in schools is on file at ACC NSW SRE.
- A copy of my church's Volunteers Workers Compensation that covers this applicant in schools is attached.

Minister's Endorsement

I, _____ of the church named above recommend that the applicant, _____, is a suitable person to receive authorisation to teach and/or help in SRE Assemblies and Seminars. He/she attends church regularly and shows the characteristics of Christian discipleship. He/she has not been involved in unsafe practices with children and as far as I know, is a safe person to work with children. I take responsibility for endorsing the authorisation of this applicant.

Signed

Date

4. Working with Children Check (WWCC)

For more details on how to obtain a WWCC Clearance Number please go to

www.kidsguardian.nsw.gov.au

Your details will be verified with the Office of the Children's Guardian.

Please ensure your details with the Office of the Children' Guardian are up-to-date eg. Your maiden name is updated to your married name.

Surname		Date of Birth	
WWCC Number		Expiry Date	

5. Safer Churches Workshop

I have completed a Safer Churches workshop or equivalent Safe Church Training Agreement (SCTA) endorsed Safe Church Awareness Workshop in the last 3 years.

Date		Location	
-------------	--	-----------------	--

You must attach a copy of your certificate of completion.

6. SRE Teacher Training - For training options contact sre@nswacc.org.au

Yes I have completed a The Basic SRE Teacher Training Modules 1,3 &7.

No Your authorisation will not be processed. Contact sre@nswacc.org.au for training options.

Date		Trainer	
-------------	--	----------------	--

You must attach a copy of your certificate of completion of training/update.

7. NSW ACC SRE Handbook

I have read and understood the NSW ACC SRE Handbook.

<http://www.nswacc.org.au/wp-content/uploads/2018/03/ACC-NSW-SRE-Handbook.pdf>

Date		Signature	
-------------	--	------------------	--

8. ACC Volunteer Code of Conduct

I have read, understood and agree to uphold the Volunteer Code of Conduct.

<https://accvic.com.au/wp-content/uploads/2016/03/ACC-Volunteer-Declaration-and-Code-of-Conduct-29022016.pdf>

Date		Signature	
-------------	--	------------------	--

8. GENERAL CONDITIONS

Please read the following conditions carefully so you understand what is expected of ACC SRE teachers.

1. I agree to carry out my tasks as an SRE seminar or assembly/helper included in the conditions on this form in accordance with the principles and values consistent with the church's affiliated with the Australian Christian Churches and the guidelines of the NSW Government: Department of Education.
2. I agree to uphold the ACC Volunteers Code of Conduct.
3. I acknowledge the Australian Christian Churches has special responsibilities to the students, their parents and carers, to the school authorities as well as other SRE providers because of the opportunities given to the Australian Christian Churches to instruct students in Special Religious Education.
4. I agree to exercise due care for the safety and behaviour of students when teaching or supervising them.
5. The teaching given to students in the SRE classroom must be at all times delivered with sensitivity in an age appropriate manner at the highest quality possible using an ACC NSW approved curriculum.
6. I acknowledge that I am accountable to ACC NSW as the authorising agent for Australian Christian Churches, and as such I understand that ACC NSW can terminate my engagement as an SRE teacher if I fail to meet my commitments as set out on this form and I agree that upon termination I will cease to teach SRE and promptly deliver my Authorisation Card to my authorising agent.
7. I acknowledge that if any complaint of sexual misconduct or violence is made against me, ACC NSW can terminate my engagement whether or not there has been any investigation of the complaint and whether or not there has been any fault on my part.
8. I acknowledge I have read and understood all pages of this form and have honestly answered all sections required of me. Should any of the details change, I will promptly notify NSW ACC SRE and my SRE Coordinator.
9. I agree to achieve and maintain all required training and accreditations required by ACC NSW of an SRE teacher and understand that if I allow them to expire I am no longer permitted to participate in SRE.
10. In accordance with the Department of Education requirements I understand my date of birth will be provided to the school/s I serve in along with my name and contact details. The school will check my details against the Department of Education 'Not to Be Employed Database' every term. Should I fail this check my Authorisation will be revoked immediately.
11. I agree to my details being held on Folio data base with Christian SRE.

I have read and agreed to the above conditions and will uphold them to the best of my ability as an SRE teacher.

Applicant's Signature

Date

9. Declaration

I hereby solemnly and sincerely declare that:

- a) I do not have any criminal conviction which involves any of the following:
- a crime against a minor
 - violence
 - sexual assault
 - provision of prohibited drugs
- b) If I am charged with any crime referred to in (a) I will promptly notify NSW ACC and my SRE Coordinator.

Applicant Name			
Applicant's Signature		Date	

10. Payment

Payment can be made by **Bank Transfer**.

- 1yr authorisation \$15

Bank Transfers to:

Account Name: ACC NSW

Reference: SRE 'surname' 'first initial' (eg. SRE Smith J)

Bank: Commonwealth Bank

BSB: 062 000

Account Number: 15234519

Date of transfer: _____

SRE Teacher Training approved by NSWACC:

Face to face: with trainers: Barbara Scott, Allyson Parker, Matt Rau, Gai Campbell, Lynda Mulder, Cheryl Clendining, Christine Campion.

Youthworks: Modules 1, 2, 3, 4 only

Hunter SRE

Any other training must be approved before you undertake it.